

Scan, Store, Share

Thanks to Fenestrae, AFP, a leading Dutch industrial firm, found a successful way to tame its mountain of paperwork. Udocx, the cloud-based document capture and processing service, allows them to securely scan and store physical documents into Microsoft SharePoint with a single click. Documents can now be accessed, shared, searched and integrated into workflows by employees. This can be done from any device, boosting employee productivity and companywide collaboration.



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Industry:

Manufacturing

Company:

AFP

Challenges:

- Sharing documents
- Searching content
- Capturing printed documents
- Digitize document workflows

Solution:

Fenestrae Udocx

Benefits:

- Access your documents anywhere
- Single-click scanning to folders
- Instant creation of searchable PDFs

The company

AFP is a leading producer of industrial & specialty packaging films. The company, based in Apeldoorn, the Netherlands, has been supplying packaging films for some forty years. With many years' experience in cast and blown extrusion, printing and finishing, AFP has extensive in-house development and production facilities; it can handle the complete process of developing new packaging solutions. AFP has 220 employees and annual sales of €100 million. More information: www.afpholland.com.

The challenge

Like many businesses, AFP generates considerable paperwork, such as in the course of new product development, the purchasing of new equipment and in logistics. Previously, huge stacks of physical documents accumulated on its employees' desks in the course of these activities. These documents could not be easily shared among team members nor could the content be searched. "We realised we needed to manage our paperwork more efficiently, so we set out to find a way of digitalising the document workflow," explains Gert-Wim Scheppink, AFP's ICT Manager.

The solution

AFP choose to deploy Fenestrae's Udocx to scan physical documents and save them as searchable PDFs in SharePoint. AFP learned about the product shortly after it was first announced and became an enthusiastic early-adopter. Being 100 % cloud-based, Udocx not only fits perfectly into AFP's virtualization strategy but did also not require any upfront investment in hardware or software. Even more, Udocx could be easily deployed on AFP's existing fleet of Ricoh MFP's.

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The company had been successfully using Fenestrae's fax solution for many years. By digitizing the fax workflow, AFP was able to retire all but one of its nine fax machines, resulting in significant savings on maintenance cost and manpower. "By integrating the Fenestrae system within the corporate ERP system, our sales department was able to save an estimated two man-months a year by sending faxes digitally instead of manually," says Gert-Wim.

Based on these positive experiences with the Fenestrae Faxination Server, the company turned to Udocx to digitize the document workflow for a wide range of activities. "The many reports and other documents that previously ended up in huge stacks on peoples' desks are now stored online in SharePoint and can be easily accessed, shared and searched by everyone involved," Gert-Wim observes.

"To implement Udocx, no upfront investment in additional hardware or software was necessary. We already had various Ricoh MFPs in use that allowed our employees to scan documents to network folders. But Udocx's ability to create

searchable PDFs which we could save directly in SharePoint, in specific folders such as 'Contracts' or 'Invoices', is truly distinctive." Gert-Wim explains. "Once the equipment is internet enabled, it takes just five minutes to install Udocx on a new MFP. Very fast and convenient."

Summing things up, Gert-Wim says: "Whatever document you are scanning, it is always more useful to save the output in SharePoint as a text-based, searchable PDF via Udocx."

Future plans

AFP is looking into further integration of Udocx with its current ERP and CRM systems. "Our goal is to create fully digitized and searchable archives to improve companywide collaboration," Gert-Wim explains. "We are particularly looking forward to Udocx being able to mass convert PDFs which were scanned by another application in order to add them to searchable libraries in SharePoint."



About Fenestrae[®]

For more than 25 years, Fenestrae solutions improve business agility and reduce operational costs of organizations all over the world. We help our customers to transform into a digital business with our solutions for the secure processing and exchange of valuable business documents.

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